



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

26 March 2026

DIVISION MEMORANDUM
No. 212 s. 2026

SUBMISSION OF REPORT FOR THE SCHOOL-BASED CHECKING OF SCHOOL FORMS FOR EOSY 2025-2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Elementary, Integrated, and Secondary Schools
Heads, Units/Sections
All Others Concerned

1. Relative to **Division Memorandum No. 132, s. 2026** titled **Preparation and Checking of School Forms for the End of School Year 2025-2026**, this Office, through the Curriculum Implementation Division, announces the submission of the accomplished reports.
2. The following documents shall be submitted to this Office:
 - a. School Forms Checking Report 1 (SFCR1)
 - b. School Form 4
 - c. School Form 5
 - d. School Form 6
3. The aforementioned documents should be **fully accomplished** and **duly signed** by the designated signatories. These shall be submitted through this link <https://tinyurl.com/TayabasSchoolForms2026> on or before **March 30, 2026**. Schools shall have designated folders per cluster likewise private schools shall have their designated folders where documents shall be uploaded.
4. For questions and or clarifications, please contact the designated **cluster supervisors or Mikael Sandino T. Andrey**, Education Program Supervisor through mikaelsandino.andrey@deped.gov.ph.
5. Immediate dissemination of and compliance to this Memorandum is desired.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:

HERBERT D. PEREZ
Assistant Schools Division Superintendent
Officer-in-Charge



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Encl.: None

Reference: Division Memorandum No. 132, s. 2026

To be indicated in the Perpetual Index
under the following subjects:

SCHOOL FORMS
SCHOOL CHECKING COMMITTEE

CID – submission of report for the school-based checking of school forms for eoy 2025-2026
CIDT63CJ-002830/March 26, 2026